

Hive-Evo

TUTOR · LECTURE · TEST

A GUIDE TO THE

Miro Whiteboard on Hive-Evo

For students and tutors — with real screenshots from a live Hive-Evo session.

WHY IT MATTERS

Your lesson's shared canvas

The Miro whiteboard is one of the strongest features Hive-Evo offers — it turns a lesson from "watch and listen" into "work together." Tutors sketch ideas, attach files, and run live activities to check understanding in real time. Students annotate, post questions on sticky notes, and can revisit the board afterwards to review.

This guide covers:

- Getting started — tutor and student paths
- A real look inside the board, tool by tool
- Step-by-step: running a poll & sharing a file
- Good habits, and a one-page quick reference



TUTOR

leads the lesson,
sets up the board



LECTURE

shared canvas,
live for everyone



TEST

activities & timed
exercises on-board

GETTING STARTED

Opening the board — two paths

The board opens automatically inside your session — no separate Miro account needed.

TUTOR — Opening the board

1 Start your session

Launch your 1:1 lesson or lecture from your dashboard at the booked time.

2 Open the whiteboard

Choose a blank canvas, or reuse a saved template from a past lesson.

3 Students join in

As soon as students enter, they see the same board live.

4 Teach visually

Add frames, sketch diagrams, attach files, and run activities as you go.

STUDENT — Joining the board

1 Join your lesson

Click the session link from your booking — tutoring, lecture, or test.

2 Find the whiteboard

It sits alongside your video call, open and ready automatically.

3 See it live

Watch your tutor's cursor move in real time as they write and draw.

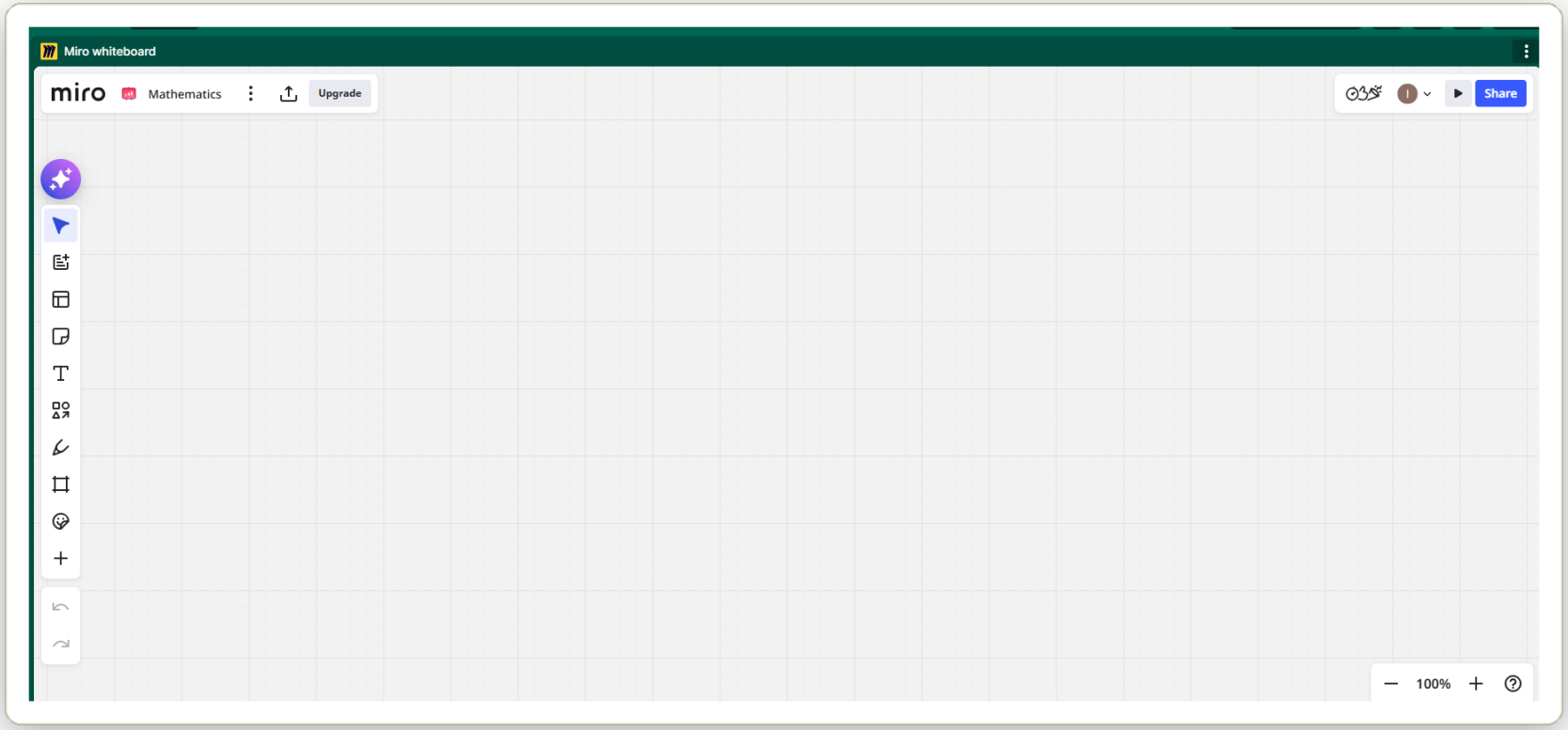
4 Join in

Double-click to add a sticky note, comment, or vote when asked.

WHAT YOU'LL SEE

Your lesson's live canvas

A real Hive-Evo session — the Miro board sits right inside your call, no extra login.



The toolbar

Every drawing and content tool lives in this left-hand rail.

Board name

Shows the lesson topic — tutors can rename it any time.

Share

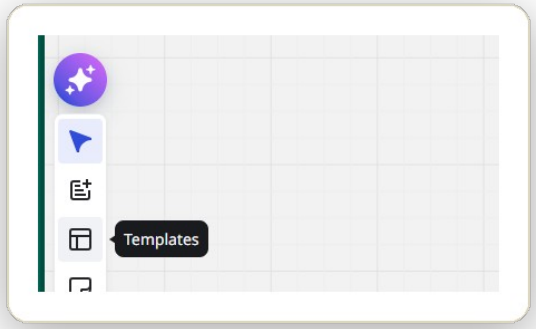
Invite someone new, or copy the board link.

Zoom

Scroll, or use +/- in the corner, to zoom into any detail.

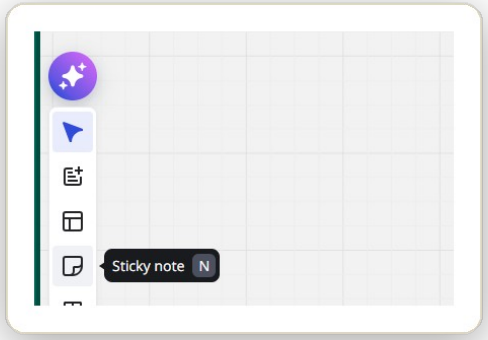
THE TOOLBAR

Four tools you'll reach for first



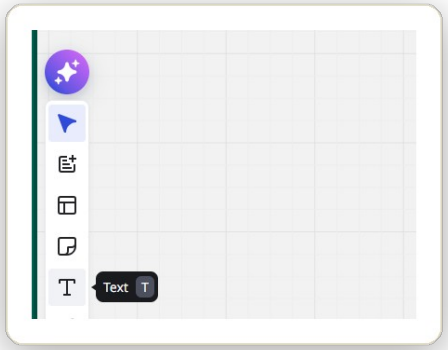
Templates

Start from a ready-made layout instead of a blank page.



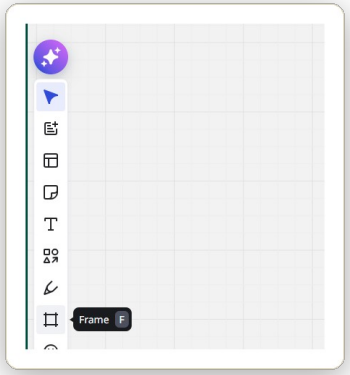
Sticky Note N

Drop a quick, colour-coded note anywhere on the board.



Text T

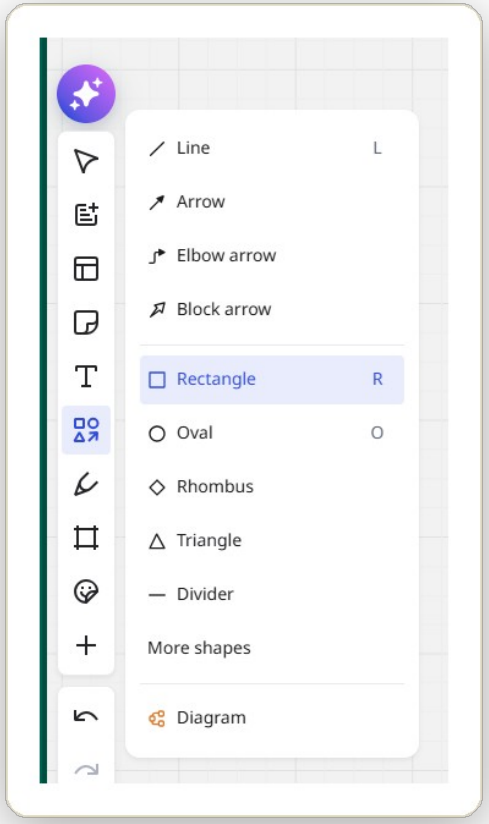
Type directly onto the canvas -- labels, headings, notes.



Frame F

A bordered section you can present like a slide.

Shapes & connectors, opened up



Click the shapes icon and pick from lines, arrows, and nine ready shapes -- or open Diagram for a structured flowchart.

Line, Arrow, Elbow & Block arrow

Connect ideas or show a sequence.

Rectangle, Oval, Rhombus, Triangle

The building blocks of any diagram.

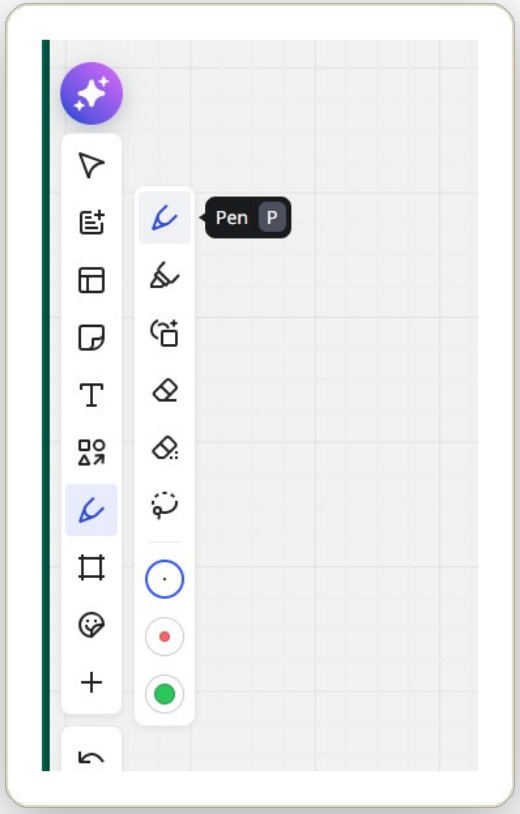
Diagram

Free-form diagrams, or generate one from Mermaid code.

TUTOR Map how a concept branches into sub-topics.
STUDENT Build your own mind map alongside the lesson.

THE TOOLBAR

Pen, highlighter & colours



Pen (P)

Freehand drawing -- great for working through a problem live.

Highlighter

Flat, translucent strokes to mark up existing content.

Smart drawing

Rough shapes snap into clean ones automatically.

Eraser & Precision eraser

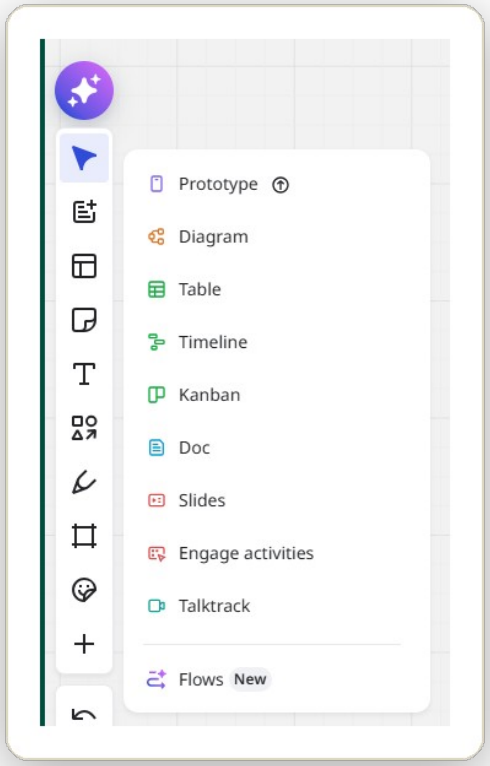
Wipe a whole stroke, or just part of one.

Quick colours

Three one-tap colours sit right below the tools.

Even more, one tap away

Click the + at the bottom of the toolbar to open the full library of formats and activities.



Comment, Prototype, Diagram, Table...

Comment threads, timelines, kanban boards, docs, and slides -- all droppable straight onto the canvas.

Engage activities

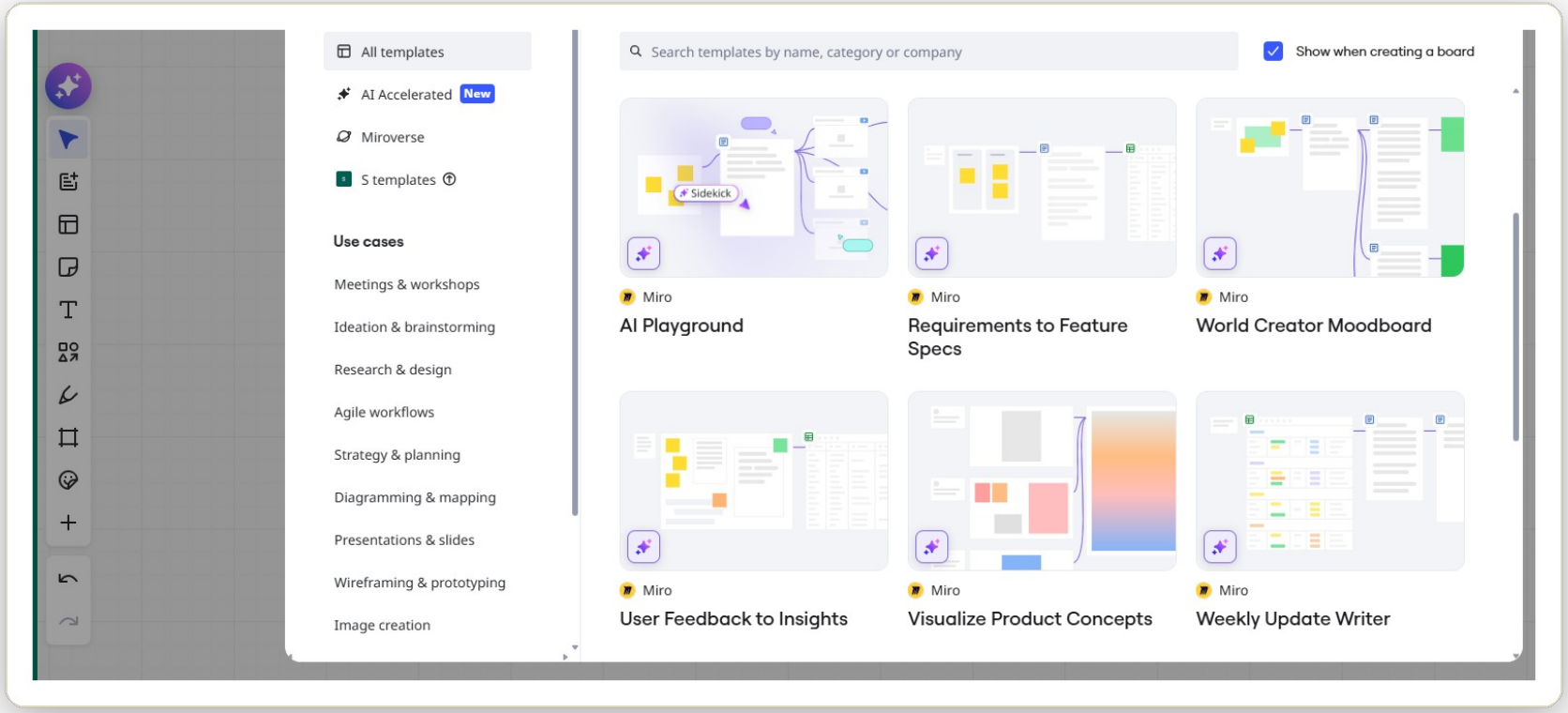
Icebreakers, quizzes, and polls -- the quickest way to check the room mid-lesson.

Talktrack

Record a voice walkthrough of the board so students can replay the explanation later.

Start faster with a template

The Templates icon opens a full gallery, organised by use case -- pick one close to your lesson topic and adjust from there.



GOOD TO KNOW

Keyboard shortcuts

Miro's own shortcuts still work inside the Hive-Evo board -- the fastest way to get around once you know a few.

Tools

V	Select tool
H	Hand
T	Text
N	Sticky note
S	Shapes
R	Rectangle
O	Oval
L	Line / arrow
P	Pen
E	Eraser
C	Comment
F	Frames
M	Minimap
Ctrl Z	Undo
Ctrl Shift Z	Redo

General

F1	Show shortcuts
Ctrl C	Copy
Ctrl V	Paste
Ctrl D	Duplicate
Shift Click	Multi-select
Ctrl A	Select all
Enter	Edit selected item
Esc	Deselect / quit edit
Backspace	Delete
Ctrl G	Group
Ctrl Shift G	Ungroup
Ctrl L	Lock / unlock
Pg Up	Send to front
Pg Down	Send to back

Navigation

Arrows	Move items / canvas
Ctrl +	Zoom in
Ctrl -	Zoom out
Ctrl 0	Zoom to 100%
Ctrl 1	Zoom to fit
Ctrl 2	Zoom to selection
Space Drag	Move canvas
G	Toggle grid
Ctrl F	Search

Text

Ctrl B	Bold
Ctrl I	Italic
Ctrl U	Underline

Desktop app

Ctrl R	Reload the tab
Ctrl W	Close the tab
Ctrl Q	Exit the app
Ctrl Shift L	Copy board link

Start with these five

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N  sticky note
T  text
P  pen
Ctrl+Z  undo
Space+drag  pan around
```

STEP BY STEP

Running a poll

1	TUTOR	Clicks the + icon at the bottom of the toolbar.
2	TUTOR	Opens Engage activities and picks a poll or quick quiz.
3	TUTOR	Types the question and adds the answer options.
4	STUDENTS	Click the option they choose, right on the board.
5	TUTOR	Reveals the results as a live tally for everyone to see.

STEP BY STEP

Sharing a file

1	ANYONE	Drags a file from their computer straight onto the board.
2	ANYONE	Or clicks + then Doc, Slides, or another format to build one in place.
3	ANYONE	Chooses a PDF, image, screenshot, or document from their files.
4	ANYONE	It lands on the canvas as a card everyone in the session can see.
5	ANYONE	Annotates directly on top of it with the pen or sticky notes.

GOOD HABITS

Small habits, easier boards

For Tutors

Prepare a template before the lesson -- it saves setup time and gives every student the same structure.

Use Frames like slides: one idea per frame, presented in order.

Run a quick Engage activity mid-lesson to check understanding before moving on.

Record a Talktrack recap at the end so students can replay it for revision.

For Students

Use a sticky note to ask a question without interrupting your tutor mid-explanation.

Zoom out often to see how the current step fits the whole lesson.

Vote honestly on polls -- it's how your tutor knows what to revisit.

Revisit the board after your lesson; nothing is deleted when the call ends.

QUICK REFERENCE

The toolbar, at a glance

TOOL	WHAT IT'S FOR
Templates	A gallery of ready-made board layouts
Sticky Note (N)	Quick, colour-coded notes anywhere on the board
Text (T)	Type labels and notes directly onto the canvas
Shapes and lines	Lines, arrows, shapes, and free-form diagrams
Pen (P) group	Pen, highlighter, smart drawing, and erasers
Frame (F)	A bordered, slide-style section of the board
Comment	Threaded feedback pinned to any item
Engage activities	Icebreakers, quizzes, and live polls
Talktrack	A recorded voice walkthrough for later review
+ Tools, Media & Integrations	Docs, tables, timelines, kanban, slides, and file uploads



Share the Knowledge. Evolve the Hive.

Open your next lesson and try the board for yourself.

hive-evo.com